

MOVE-IN/MOVE-OUT CLEANING CHECKLIST

General Areas (All Rooms including bedrooms & living areas):

- **Dusting:** Dust all surfaces, including walls, and corners, baseboards, door frames, and trim, dust ceiling fans, and air vents, wipe down and clean light switches and outlets.
- **Doors:** Wipe down doors, door frames, and handles.
- **Mirrors:** Wipe down and polish mirrors.
- **Floors:** Vacuum all floors, mop floors, paying extra attention to corners
- **Closets:** Dust and wipe down closet shelves, rods, and doors, vacuum or mop closet floors.
- **Trash:** Remove all trash and debris from the property.

Kitchen:

- **Countertops and Surfaces:** Wipe down and sanitize countertops (exterior only, Inside only if requested as add ons), backsplash, and other surfaces, clean and sanitize sinks and faucets.
- **Appliances:** Exterior Only (Inside only if requested as add ons), vacuum and mop the kitchen floor, focusing on corners
- **Trash:** Remove all trash (if any)
- **Miscellaneous:** Wipe down and sanitize light switches, handles, and any other frequently touched areas.

Bathrooms:

- **Sinks and Countertops:** Deep clean and sanitize sinks, countertops, and faucets.
- **Mirrors:** Clean and polish mirrors.
- **Toilets:** Deep clean and sanitize the toilet, including the bowl, seat, and exterior.
- **Shower/Tub:** Clean and sanitize the shower and tub, including tiles and grout (mold removal not guaranteed), clean shower doors or curtains.
- **Cabinets:** Empty, wipe down, and clean the inside and outside of all cabinets and drawers, clean and polish cabinet fronts and hardware.
- **Floor Cleaning:** Vacuum and mop bathroom floors, focusing on corners
- **Trash:** Remove all trash
- **Miscellaneous:** Wipe down and sanitize light switches, handles, and towel racks, clean and sanitize any vents or exhaust fans.

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Hallways/Stairs:

- **Dusting:** Dust banisters and handrails, dust surfaces and light fixtures.
- **Vacuuming:** Vacuum carpets, rugs, and stairs.
- **Floor Cleaning:** Vacuum and mop hard floors.

Additional Tasks (Add Ons)

- **Inside Fridge & freezer**
- **Inside Oven**
- **Stove Hood**
- **Behind Stove (if possible to move)**
- **Behind Fridge (if possible to move)**
- **Interior Windows (Glass, frame, screen & tracks)**
- **Inside Dishwasher**
- **Inside Washer & Dryer**
- **Inside Cupboards & Cabinets**
- **Balcony**